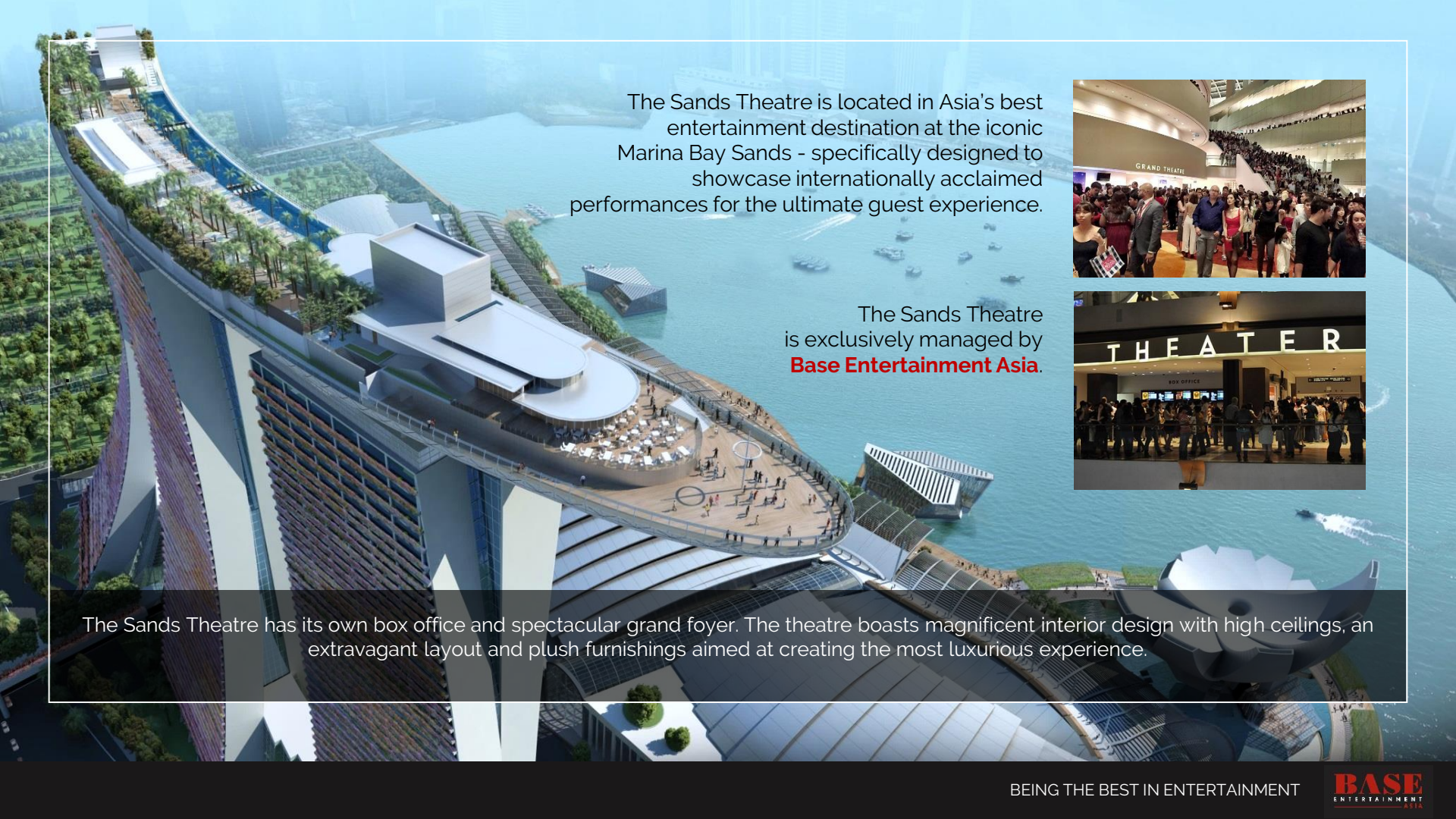




**SANDS THEATRE @ MARINA BAY SANDS**

**RENTAL PACKAGE**  
**- 2018 -**



The Sands Theatre is located in Asia's best entertainment destination at the iconic Marina Bay Sands - specifically designed to showcase internationally acclaimed performances for the ultimate guest experience.

The Sands Theatre is exclusively managed by **Base Entertainment Asia.**



The Sands Theatre has its own box office and spectacular grand foyer. The theatre boasts magnificent interior design with high ceilings, an extravagant layout and plush furnishings aimed at creating the most luxurious experience.

## MULTI-PURPOSE VENUE

The Sands Theatre has shows programmed all year round but there are opportunities for other companies and organizations to hire the theatre. The theatre is perfect for hosting all kinds of events:

**AWARD  
CEREMONIES**

**MUSIC  
CONCERTS**

**DANCE AND MUSIC  
PERFORMANCES**

**FILM  
SCREENINGS**

**CORPORATE  
EVENTS**

**THEATRICAL  
PERFORMANCES**

**SEMINARS/  
CONFERENCES**

**TALK SHOWS**

We can also offer the full package including reception drinks and canapés, hot or cold buffets served in our grand foyer and a full bar throughout.

# THE FOYER

The Foyer is a modern, naturally lit venue. It is the perfect venue for cocktail functions, pre and post event parties and a VIP meet & great area.



There are restrictions placed on the hire and use of the foyer. Please email [enquiries@baseentertainment.com.sg](mailto:enquiries@baseentertainment.com.sg) for more details.



# THE SANDS THEATRE

Total capacity of **2,173** seats

- 1,260 Stall seats (including 71 of which are on the Orchestra pit lift)
- 177 Dress Circle Seats
- 736 Grand Circle Seats
- 32 VIP Box Seats





# CATERING SERVICES



## HOSPITALITY MENU

The Marina Bay Sands professional event management team & chefs are at your service to create and execute a memorable affair for you and your guests. The catering menus have been honed and tested to ensure the highest quality, however, the selections are merely a sample of the services and amenities that Marina Bay Sands catering professionals and service staff are able to provide. Marina Bay Sands welcome the opportunity to create custom menus to meet your needs and suite the preferences of your guests.

## SPECIAL MENUS

Marina Bay Sands menus are designed as a guide and they are happy to customize menus for your event to accommodate to any special dietary needs or requests. Any special menu requests must be given (7) business days prior to the event. The Marina Bay Sands culinary team will try to accommodate any/all requests but it is not guaranteed. Special menu pricing may be applied to any special order items.

# RENTAL PACKAGE

## The package includes

- In house staging, sound and lighting equipment (Technical Pack available upon request)
- Use of dressing rooms, offices, green room, wardrobe room local phone calls, WIFI connections and basic housekeeping

	WITH TICKET SALES	PRIVATE HIRE
Capacity	2,173	2,173
Rental during Set Up / Rehearsal/ Tear Down	SGD6,000 per day	SGD12,500 per day
Rental during Show / Event Day	SGD12,000 per show vs 12% of Box Office sales for ticketed events, whichever is higher	SGD22,500 per show
Management Fee	To be determined by show / event requirement	SGD5,000
Utilities : Setup / Rehearsal / Tear Down	SGD150 per hour	SGD150 per hour
Utilities : Show / Event day	Maximum SGD4,000 per show Minimum SGD2,000 per show (depending on capacity)	Maximum SGD4,000 Minimum SGD2,000 (depending on capacity)
Usher	SGD2,500 – SGD3,000 (depending on capacity)	SGD2,500 – SGD3,000 (depending on capacity)
Cleaning	SGD910 per show / event	SGD910 per show / event

Please note that all rates are subject to prevailing taxes. These rates are effective from 1 January 2018. BASE Entertainment Asia reserves the rights to amend the above rates without prior notice.

# ADDITIONAL CHARGES

- Security
- Technical Crew

	WITH TICKET SALES	PRIVATE HIRE
Security	<p>Rates are dependent on security requirement of each show / event.</p> <p>Additional fee will be charged for working on public holiday.</p>	<p>Rates are dependent on security requirement of each show / event.</p> <p>Additional fee will be charged for working on public holiday.</p>
Technical crew	<p>SGD220 – SGD330 per crew for 14 hours day (Cost available upon request)</p> <p>Additional 1.5 times the regular rate will be charged for working overtime and on public holiday.</p>	<p>SGD220 – SGD330 per crew for 14 hours day (Cost available upon request)</p> <p>Additional 1.5 times the regular rate will be charged for working overtime and on public holiday.</p>

Please note that all rates are subject to prevailing taxes. These rates are effective from 1 January 2018. BASE Entertainment Asia reserves the rights to amend the above rates without prior notice.



# REQUIREMENTS

- Insurance
- Technical Crew

## INSURANCE

Safety is our first priority, having the proper insurance coverage and risk management plan will keep the show going. All hirers are required to provide a copy of the following:

- ❖ Public liability insurance with SGD\$1,000,000 with the clauses below:
  - Cross Liability
  - Waiver of Subrogation
  - Additional insured parties: Base Entertainment Marina Bay Sub Pte Ltd and Marina Bay Sands Pte Ltd
- ❖ Travel insurance / Health insurance of each cast and crew members
- ❖ Property insurance for all equipment brought into the venue
- ❖ WICA (Work Injury Compensation Act)

## TECHNICAL CREW

In the interest of safety and security, all hirers are required to use BASE's technical crew.

# THE FACILITIES

- Production Office
- Green Room
- Dressing Rooms (1-3 pax)



## Production Office (Stage Level, B2M)

- Capacity: 1 – 3 pax
- 3 offices
- Free Wi-fi
- Work stations with outlets
- Ethernet Cable port
- Telephone
- Live Video & Audio feed from stage
- Paging system through BOH & FOH



## Green Room (Stage Level, B2M)

- Free Wi-fi
- Live Video & Audio feed from stage
- Sofas
- Refrigerator
- Microwave
- Catering & Special Menu (upon request)



## Dressing Rooms (Stage Level, B2M)

- 6 rooms at Level B2M
- 1 room at Level B1
- Capacity: 1 – 3 pax (per room)
- Vanity Desks with outlets
- Live Video & Audio feed from stage
- Free Wi-fi
- Toilet with hot & cold shower
- One sofa (per room)

# THE FACILITIES

- Wigs & Make-Up Room
- Dressing Rooms (20-30pax)
- Wardrobe & Laundry Room



## Wigs & Make-Up Room (Level B1)

- Capacity: 1 – 4 pax
- Vanity Desks with outlets
- Live Video & Audio feed from stage
- Free Wi-fi
- Hot and cold water



## Dressing Rooms (Level B1)

- 2 units
- Capacity: 20 - 30 pax (per room)
- Vanity Desks with outlets
- Live Video & Audio feed from stage
- Free Wi-fi
- Toilet with hot & cold shower



## Wardrobe & Laundry Room (Level B1)

- 3 Washers & 3 Dryers
- 1 Sewing machine
- 2 Steamers
- 1 Iron with ironing board
- Free Wi-fi
- Live Video & Audio feed from stage
- 15 Portable clothes racks
- 40 Plastic hangers
- Full-length mirrors

# BOOKING PROCESS

Enquiry of Availability

Complete the  
Factsheet

Site Recce

Signing of Contract

## **Public Sale / Private Event**

- Please indicate date of the event and no. of days for set up and tear down.
- Booking is based on first come first served basis.
- No multiple dates can be held for the same booking.
- A tentative booking can be held up to a maximum 1 week.

All shows have to be approved by Marina Bay Sands before we can proceed further.

### **Public Sale**

- Please include synopsis of your show, event artwork, proposed ticket prices and on sale date on the factsheet.

### **Private Event**

- Please include synopsis of your event.

- Arrange a site recce to view the theatre and backstage area.
- Please also address any issues on usage of foyer, merchandise sales etc. during the visit.

- Proceed to draft the contract.
- A signed contract and deposit are required to secure the dates.
- A 50% deposit is to be paid upon signing of contract.
- Once signed, any cancellation will result in the forfeit of the deposit.

The background of the image is a wide-angle shot of a large, modern theatre. The seats are a vibrant blue, and the architecture is contemporary with white walls and recessed lighting. A large white circle is superimposed in the upper center, containing the company logo. The text is centered on a dark grey rectangular area that covers the middle of the image.

**BASE**  
ENTERTAINMENT  
ASIA

## THANK YOU

To book The Sands Theatre, please email your enquiry to [enquiries@baseentertainment.com.sg](mailto:enquiries@baseentertainment.com.sg)

For more information about **Base Entertainment Asia**  
Please visit our website: <http://www.baseentertainmentasia.com> or  
follow us on Facebook: <https://www.facebook.com/BASEentertainmentAsia/>